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OFFICE OF RESEARCH AND DEVELOPMENT

GENERAL NOTICE NO. 52

1. This notice establishes the central control of prototype and pre-production items developed under ORD sponsored contracts. It enables the Logistics Officer/ORD to maintain separate files containing all pertinent information relating to these items necessary for control and further follow-up. It does not in any way negate or conflict with the accountability procedures and responsibilities previously outlined in ORD Notice No. 50.

2. Effective immediately, upon completion of a contract, the ORD Project Officer (COTR) will submit the Final Contract Inspection Report to Logistics Officer/ORD. After property accountability for these deliverable items has been completely documented as directed by regulation, the Logistics Officer/ORD will forward the report to Chief/Procurement Management Staff/ORD for final contract settlement.

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Robert M. Chapman

Director of Research and Development

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